



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report
REGULAR MEETING

#Item 15.a.7

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Sharon P. Ragoonan, Village Manager

DATE: January 10, 2017

TITLE: Village Manager's Report: Public Works Progress Report

Recommendation

The purpose of the memorandum is to provide the Mayor and Village Commission with a progress report and the accomplishments for work performed in public spaces, facilities, parks, fields, tot lots, and rights-of-way.

Background

Recreation Center:

- Replaced the mulch and installed Holiday decorations at the Recreation Center.
- Pressure washed the racquetball court wall for the painting of the mural that will be completed by Jorge Marinoni as a part of an initiative between the Biscayne Park Foundation and Public Art Advisory Board.
- Pressure cleaned the sidewalks and brick walk way area of the Recreation Center.
- Obtained quotes to repair the pavers at the recreation center.
- Assisted Winter Fest event set up/break down.

Log Cabin & Village Hall:

- Mulched walk way at Log Cabin and installed Holiday lights.
- Pressure washed Village Hall sidewalk and walk way at the Log Cabin.
- Painted interior walls at Village Hall.

General maintenance:

- Completed the plantings at the four community signs as well as at the Log Cabin.
- Pressure washed end caps on NE 6th Avenue medians.
- Repaired backflow preventer for sprinkler system and performed minor repairs on the irrigation system on the NE 6th Avenue Medians.
- Performed weekly measurements and billing of oversized piles in conjunction with Waste Pro.
- Work in progress on the replacement of the lighting in one of the community signs with water accumulation inside the light fixture.

- Completed weekly mowing and maintenance of all medians, alleys ways, Village Hall, Log Cabin, vacant lots, Griffing Park, and Recreation Center.
- Mulched and pruned the landscaping at Griffing including replanting of landscape material at the statue and other locations within the park.

Upcoming Projects:

- Paint interior of the Recreation Center and paint the playground equipment.
- Installation of lighting for the entrance sign.
- Repair bathroom facilities and complete maintenance work at the Recreation Center.

Resource Impact

The resources that were used are budgeted line items and no over-expenditures were encountered.

Approximately 10 hours of volunteer hours were provided to the Public Works Department to assist with the various plantings around the village.

Attachment

Exhibit 1 – Illustration of Work in Progress and Completed

Prepared by: John Jenkins, Supervisor of Public Works

Exhibit 1
Illustration of Work in Progress and Completed

